**APPENDIX 1 - PROVISIONAL ENTRY FORM**

**Sending deadline: 1thAugust 2019 on e-mail:**

office@wakosarajevo.ba

Name of Association**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
Address:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
Country**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
Telephone No: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
E-Mail:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The above named association intends to enter a National Team in the Wako World Championships 2019 in kickboxing consisting provisionally of the team numbers below.

Provisional Team Number

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Athletes | Coaches | Officials | Others | Total |
|  |  |  |  |  |

Hotel Draft Proposal

|  |  |  |
| --- | --- | --- |
| Hotel | Single | Double |
| 4\* |  |  |
| 5\* |  |  |
| The above is ONLY a provisional indication |

Once completed, please return this form to Organizing Committee.
e-mail: office@wakosarajevo.ba

**APPENDIX 2 - FINAL ENTRY FORM**

**Sending deadline: 19th September 2019**

office@wakosarajevo.ba

|  |  |
| --- | --- |
| **Name of WAKO National Federation/Association:** |  |
| **Country:** |  |
| **Address:** |  |
| **Tel no:** |  | **Fax no:** |  |
| **e-mail:**  |  | **Mob no:** |  |

|  |  |  |
| --- | --- | --- |
| **Chief of Delegation** | **Officials** | **Referees** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Coaches** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **Journalists** | **Others** |
|  |  |  |
|  |  |  |
|  |  |  |

The above named association will be entering a National Team in the Wako World Championships 2019 Sarajevo, Bosnia in kickboxing consisting of the following team.

|  |
| --- |
| **Team composition** |
| Athletes | Coaches | Managers | Referees | Others | GrandTotal |
| Male | Female | Male | Female | Male | Female | Male | Female | Male | Female |
|  |  |  |  |  |  |  |  |  |  |  |

Notes: Enter the total numbers in each box.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPENDIX 3 – RESPONSIBILITY FORM**

HEAD OF DELEGATION RESPONSIBILITY FORM

The hosts of the WAKO World Championships 2019 in Sarajevo, Bosnia greatly appreciate your interest, presence and co-operation in making this Event a successful and meaningful experience for all participants involved. The average participant in this Event is well mannered, well disciplined and very co-operative. Our greatest concerns are for the safety of the participants, and that at the completion of these Championships there will have been no incidents, which would reflect poorly on any individuals, teams, or organizations. We ask for your co-operation and responsibility toward these ends.

STATEMENT OF RESPONSIBILITY

I recognize my responsibility for the entire behavior of the athletes of my team throughout their participation in the WAKO World Championships 2019 in Sarajevo, Bosnia and Herzegovina. These responsibilities begin at the time of their first arrival and conclude after their final departure from the Tournament, Tournament Site or other Site which might be related to their participation in this Event. This includes complete supervision while athletes are in their respective competition for the purpose of these Championships. I also recognize that discipline problems arise in the late evening after the conclusion of the competition, in the form of not obeying the quiet hours between 11:00 pm and 5:30 am, and especially on the last night of competition. I also recognize that the host committee, the Tournament Director, and the Staff at each competitive site will be available to help control discipline problems and make the Tournament enjoyable for all.

USE OF ALCOHOL AND DRUGS BY COMPETITORS IS PROHIBITED

State laws prohibit the use of alcohol by minors (under 18 years of age) and the possession or use of drugs. These laws will be strictly enforced by, team chaperon, and tournament officials. Any athlete found in violation of these laws may be subject to prosecution by law enforcement officers and they and their teammates will be immediately expelled from the Championship. The Head of Delegation assume responsibility for monitoring player conduct to ensure that drinking and drug use laws are upheld.

DAMAGE TO PLAYING SITES

Should damage occur at any site by a player, coach, chaperon, or even a competitor's parent the team responsible will be charged for the damages and the participant from this team will not be admitted to any Wako Championships. If the responsible individual/team cannot be determined then all teams participating at the site during the occurrence will be sanctioned from future Wako Championships. We feel it is the responsibility of all teams, competitors, coaches, and families to ensure that the site is free of any problems and damages. In addition the area of the arena your team occupies is to be free of trash when you leave your site. It is also requirement of all competition sites that ONLY WATER, IN PLASTIC CONTAINERS will be permitted inside the sport-hall. Violators will cause their team to be immediately disqualified and dismissed from the Championships.

ARENA CONDUCT

**ATHLETES WILL ABIDE BY WAKO RULES REGARDING ARENA CONDUCT**. At all times coaches, team, opponents, and officials will be treated with the utmost respect. Coaches must also assume full responsibility for enforcing arena conduct rules. Teams that fail to abide by these rules are subject to disciplinary action (e.g., DISMISSAL FROM THE EVENT).

COACH and OFFICIALS ENDORSEMENT

I certify that I have read the Code of Conduct and have carefully reviewed it with my team members.

**PLEASE PRINT**

|  |  |
| --- | --- |
| Country |  |
| Name and Surname |  |
| Address |  |
| City / State / Code |  |
| Phone |  | Age |  | Date of birth |  |
| Signature |  |

 **WAKO WORLD CHAMPIONSHIPS 2019**

**CODE OF GENERAL CONDUCT**

All participants in the Championship, athletes, coaches, chaperons and relatives are expected to abide by the above code of conduct.

Note: It is responsibility of every coach to review with their teams this Code of Conduct. Individual and team violators of any provisions of this Code may be excluded from future participation in WAKO events. (The Tournament Director and Tournament committee will administer such disciplinary action).

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPENDIX 4 - APPLICATION FORM FOR VISA REQUEST**
**You must complete this Form below and e-mail to:** visa@wakosarajevo.ba

|  |  |
| --- | --- |
| Federation : |  |
| Address: |  |
| Name of legal representative: |  |
| Nationality: |  |
| Phone: |  |
| Fax: |  |
| E-mail: |  |

|  |
| --- |
| List of persons who this letter of guarantee includes for the same visit |
|  | Name & Surname | Passport No | Date of expire | Date of birth | Sex | Status | Nationality |
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**APPENDIX 5 - HOTEL & TRANSFER RESERVATION FORM**
(**to be sent BEFORE 01thAugust or 19th September 2019**)
**You must complete this Form below and e-mail to:** accommodation@wakosarajevo.ba and office@wakosarajevo.ba

|  |  |
| --- | --- |
| Name of Association /Country |  |
| Name of legal representative: |  |
| Telephone No: |  |
| E-Mail: |  |
|  **CATEGORY Hotel 4 \*\*\*\* star** |  |
| Room type | Arrival date | Departure date | Number of rooms | Number of persons | Num.nights | Price per night | TOTAL amount |
| Single |  |  |  |  |  |  |  |
| Double |  |  |  |  |  |  |  |
|  Triple |  |  |  |  |  |  |  |
|  **CATEGORY Hotel 5 \*\*\*\*\* star** |  |
| Room type | Arrival date | Departure date | Number of rooms | Number of persons | Num.nights | Price per night | TOTAL amount |
| Single |  |  |  |  |  |  |  |
| Double |  |  |  |  |  |  |  |
| Triple |  |  |  |  |  |  |  |

**APPENDIX 6–TRAVEL SCHEDULE**(**to be sent BEFORE 19thSeptember 2019**)
**You must complete this Form below and e-mail to:** transportation@wakosarajevo.ba

|  |
| --- |
|  |
| **Federation**  |  |
| **Phone:**  |  |
| **E-mail:** |  |

|  |
| --- |
|  |
| **ARRIVAL** |
|  | *DATE* | *TIME* | *FLIGHT NUMBER* | *PLACE* | *NUMBER OF PERSONS* |
| SARAJEVO AIRPORT |  |  |  |  |  |

|  |
| --- |
| **DEPARTURE** |
|  | DATE | TIME | FLIGHT NUMBER | PLACE | NUMBER OF PERSONS |
| SARAJEVO AIRPORT |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Date |  | Signature |  |